

# CSAE 2018 Showcase Exhibitor Registration



October 25, 2018, 10 AM - 2 PM, Shaw Centre, Ottawa, ON

Register in 3 simple steps:

1. Read carefully the Terms and Conditions attached to this registration form
2. Fill out, sign and date the registration form
3. Send completed, signed and dated form to: camila@csae.com, fax: (416) 363-3630 or mail: CSAE, 10 King St. E., Ste. 1100, Toronto, ON M5C 1C3

To obtain more information about exhibiting at the CSAE 2018 Showcase in Ottawa, call (416) 363-3555 x 245 or toll free: 1(800) 461-3608 or visit the website at [www.csae.com/conference](http://www.csae.com/conference).

Billing Information:		
Membership Number (if applicable): _____		
First Name: _____	Last Name: _____	
Title: _____	Organization: _____	
Billing Address: _____		
City: _____	Province: _____	Postal Code: _____
Telephone: (    ) _____	Fax: (    ) _____	
E-mail: _____		

Booth Contact:	
This person will receive all correspondence relating to exhibiting at the tradeshow, including exhibitor updates and alerts, floor plan, exhibitor manual, forms, etc. <input type="checkbox"/> Same person as listed above	
First Name: _____	Last Name: _____
Telephone: (    ) _____	Fax: (    ) _____
E-mail: _____	

	2017 Exhibitor Rate* (Before November 30, 2017)		Special 2017 Rate* (December 1-31, 2017)		Early Bird Rate* (January 1 – April 30, 2018)		Regular Rate (After May 1, 2018)		Quantity	Total
	Member	Non-Member	Member	Non-Member	Member	Non-Member	Member	Non-Member		
10' x 10' exhibit space	\$1,150	\$1,850	\$ 1,250	\$1,950	\$1,350	\$2,050	\$1,845	\$2,545		

Payment:			
Please check method of payment: <input type="checkbox"/> Cheque (payable to CSAE) <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express		"Four Plus" Discount* (-10%)	
Card Number: _____	Expiry Date: _____	Subtotal	
Name on Card: _____		HST 13% #R106866890	
Signature: _____		TOTAL AMOUNTDUE	

**\* Discounted Pricing:**

The 2017 Exhibitor Rate, Special 2017 Rate and Early Bird pricing applies to those applications received and paid in full by the deadline date. Applications that do not comply with this requirement will not receive the discounted pricing.

**Four or More:**

Organizations registering four or more booths will receive a 10% discount. Multiple registrations and payments must be submitted together in order to receive the discount.

**Booth Layout:**

CSAE will make every effort to meet booth placement requests, however not all requests can be fulfilled. CSAE reserves the right to place booths where they will best meet the needs of all exhibitors and the physical layout of the exhibit hall.

Please select one:

- Inline     Corner     Island

Type of business: \_\_\_\_\_

Neighbour requests and details on the booth layout: \_\_\_\_\_

**Cancellation Policy:**

Cancellations are accepted in writing to [camila@csae.com](mailto:camila@csae.com) until September 15, 2018. A cancellation fee of \$300 will be charged for each cancelled registration. No refunds will be issued after September 15, 2018. Deferrals are not permitted.

**Legality:**

CSAE will take photographs and video at the CSAE 2018 Ottawa Conference and Showcase and utilize them in CSAE news or promotional material whether in print, electronic, or other media, including the CSAE website and social channels. By participating in the CSAE 2018 Showcase, the Exhibitor grants CSAE the right to photograph, record (on digital, video, film, tape, or otherwise), distribute and use the Exhibitor name for such purposes, and to edit same at the CSAE's discretion.

The undersigned is fully authorized to commit the Exhibitor to the following: if this application is accepted, the Exhibitor agrees to be bound by all terms and conditions of this contract and those set forth in the 2018 Exhibitor Manual.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Corporate Sponsors:**

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